

**SWALLOW SCHOOL DISTRICT
W299 N5614 Highway E
Hartland, Wisconsin 53029**

POLICY COMMITTEE MEETING February 19, 2014 7:00 a.m.

Present: Karen Trimble, Rebecca Morrison, and Melissa Thompson

The Policy Meeting convened at 7:06 a.m.

DISCUSSION

A. Review Current Policies: In light of recent legislation related to notification requirements for registered sex offenders who are present on school premises, current Board Policies 723 – Safety, 811 – Volunteers, and 860 – Access to School Building were reviewed. Proposals for revisions to these existing policies were discussed and will be brought back to the Policy Committee for review at the next meeting.

Policy 830 – Community Use of School Facilities was reviewed as there was a request made by an outside entity to change existing language and practice related to this policy. The committee is not recommending changes be considered at this time.

B. Employee Handbook Review and Revision Process: Annually in the spring, with input from the Employee Relations Committee, proposed revisions and additions to the Employee Handbook are brought to the full Board for consideration. It is anticipated that a slate of proposals will be brought forward to both Employee Relations and Policy in early April.

C. Proposal for New Policies: Currently there is no Board Policy at Swallow that directly describes expectations for student Academic Honesty; rather there is a statement of practice in the Student Handbook. This has been brought forward as a concern by staff and parents this year. The committee discussed current Board Policies 443, Student Conduct and 443.1, Student Conduct in Classrooms and looked at ways to create a policy moving forward that could include all three important areas of both student rights and responsibilities. A sample policy will be created and reviewed at the next Policy Committee meeting.

The committee also discussed the rise in the number of requests by outside agencies and researchers to conduct research at Swallow School. The committee plans to recommend the adoption of a new policy to assist in evaluating and responding to such requests.

D. Other Business: None brought forward.

ADJOURNMENT

The Policy Committee meeting was adjourned at 7:51 a.m.

Respectfully submitted,

Melissa Thompson
Superintendent

Approved: _____

_____, President

_____, Clerk